

# Lara District Sponsorship form v1.1

## Form Preview

### Eligibility

\* indicates a required field

#### Before you begin

Please read the program guidelines before completing the application form.

You must submit your completed application by the closing date.

Please contact us if you have any questions about the eligibility criteria.

#### Confirmation of eligibility

##### I confirm that:

- I have read and understand the program guidelines
- I/the organisation can demonstrate how this proposal aligns with the aims of the sponsorship guidelines
- I have/the organisation has a valid Australian bank account
- I am/the organisation is a current Community Bank Lara District customer, or willing to become a customer
- I do not have any other sponsors who are financial institutions. This includes banks, brokers, insurance providers etc
- I/we have the capacity to deliver this sponsorship.
- the sponsorship will benefit the sponsor and is delivered within and benefits the local area of Lara and surrounding districts

##### The sponsorship will not:

- attempt to change the law or direct political donations
- conflict with our organisation's values and objectives
- break any laws
- attempt to claim retrospective funding - paying for costs already incurred
- Involve gambling
- denigrate, exclude or offend any part of the community
- encourage violence or involve the use of weapons
- mistreat, exploit or harm animals
- create environmental hazards
- present a danger to public health or safety
- take place solely outside Australia
- contribute to modern slavery

**I confirm that all statements above are true and correct \***

Yes

No

Criteria, rules and guidelines as applied to applications for support:

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- A representative from your group/organisation must attend the grant/sponsorship information evening to apply in the corresponding round
- contributions should enhance and promote infrastructure, services and development within the community
- be non-political
- be allocated to organisations who are preferably Community Bank Lara District customers, or are willing to move their banking business to Community Bank Lara District
- applicants should be incorporated, either as associations or companies and be able to demonstrate an appropriate level of fiscal responsibility
- where the project involves the purchase of a specific items of equipment or erection of a specific facility, the applicant must provide means of attaching the Enterprise's signage acknowledging the contribution of the Bank
- projects must have a definite starting and completion date

**I have read and understand these expectations \***

Yes

Sorry, you are not eligible for the program. Please review our guidelines for more information.

## Sponsorship details

\* indicates a required field

### Privacy notice

Bendigo Bank will respect and uphold your rights to privacy protection under the Australian Privacy Principles (APPs) as established under the Privacy Act 1988 and amended by the Privacy Amendment (Enhancing Privacy Protection) Act 2012. Please view our privacy statement, [here](#).

### Applicant details

\*

First Name

Last Name

**Position**

**Phone number \***

Must be an Australian phone number.

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### Email \*

Must be an email address.

### Are you applying to be sponsored as an individual? \*

No  Yes

## Organisation details

### Organisation \*

Organisation Name

### Registered business name \*

### ABN (if applicable)

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	<a href="#">More information</a>
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

### Organisation's website

Must be a URL.

### How many employees does your organisation have? \*

Must be a number.

### How many people receive services or benefit from your organisation each year? \*

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Must be a number.

**How many members does your club/organisation have? \***

Must be a number.

If your organisation structure does not have members, put 0.

**How many volunteers contribute time to your organisation? \***

Must be a number.

**Address \***

Address

  

**Phone number \***

Must be an Australian phone number.

**Email (if different to above)**

Must be an email address.

Secondary contact

\*

First Name

Last Name

**Position**

**Phone \***

Must be an Australian phone number.

**Email \***

Must be an email address.

Bank relationship

**Do you / does your organisation bank with us?**

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Yes

No

**Are you willing to transfer your banking relationship? \***

Yes

No

## Sponsorship proposal

\* indicates a required field

**Name of sponsorship \***

**Briefly describe your sponsorship \***

**Start date \***

Must be a date.

Must demonstrate adequate lead time to for the sponsorship to be effectively activated/leveraged

**End date**

Must be a date.

**Location \***

Address

  

Suburb/Town, State/Province, Postcode, and Country are required.

## Sponsorship request excluding GST

**Amount Requested (ex GST) \***

\$

Must be a dollar amount.

What is the total financial support you are requesting in this application?

If your application is successful and you are registered for GST, that amount will be added to your request upon receipt of a valid tax invoice.

GST calculators are available online if you need assistance calculating the amount of your request excluding GST.

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### Payment Required (Estimated invoice date) \*

Must be a date.

### Split payments

#### Does this sponsorship require split payments (ie. split across multiple events, years or months) \*

- Yes  No

Please list requested payment amounts ex.GST and approximate dates for a split payment application.

#### Payment Date

#### Payment amount (ex GST)

Payment Date	Payment amount (ex GST)
Must be a date.	Must be a dollar amount.
	\$
	\$

### Previous funding

#### Have you or your organisation received funding from us in the past? \*

- Yes  No

Click "Add More" or "+" to add more rows.

#### What was/were your previously funded projects? How much did you receive from us? What was the date of funding?

What was/were your previously funded projects?	How much did you receive from us?	What was the date of funding?
	Must be a dollar amount.	Approximate month/year Must be a date.
	\$	

### Licences and permits

#### All required licences, permits and insurances are / will be in place \*

- Yes  No  Not applicable

#### If your staff/volunteers are working with children, have they obtained a Working with Children Check? \*

- Yes  No  Not applicable

### Financial statements

#### Please provide financial details about your organisation if applicable e.g. recent annual report, audited financials, bank statement/s

Attach a file:



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### Supporting documentation

Please upload any additional documents, information, or link to a webpage as necessary.

#### Supporting documents

Attach a file:

#### Website

Must be a URL.

### Cost Breakdown

Please provide breakdown of costs the sponsorship will fund

Click the "Add More" button to add rows.

Description	\$ Expected cost
	Must be a dollar amount.

#### Additional cost documentation (if applicable)

Attach a file:

### Terms & Conditions

\* indicates a required field

#### If successful, the following criteria **MUST** be met by your group in order to promote Community Bank Lara District Sponsorship:

- ✓ Invite a Community Bank representative to speak with your community organisation about banking services available
- ✓ A representative from your group must attend the Community Bank AGM and/or a sponsorship recipient event. Attendance will be taken into account when considering future applications
- ✓ Verbally acknowledge grant at activity / presentations and to all members of your group
- ✓ Provide group members with a weblink to the Community Bank Lara District webpage on your website and/or social media
- ✓ Complete and return a Sponsorship Final Acquittal to the CIP committee (if funding received is over \$500)

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✓ Allow Lara District Community Bank the opportunity to provide an insurance quote if your successful sponsorship includes the purchase of equipment

✓ Promote the bank using approved content supplied by Community Bank Lara District through the duration of our sponsorship.

### **I have read and understand these Terms & Conditions \***

Yes

### **If successful, what else will your organisation do to promote the sponsorship?**

Feature Community Bank logo and signage at event (collect and return from Community Bank Branch)

Feature Community Bank on advertising material, webpage and grant acknowledgements including social media

Event / prize naming rights

Issue a press release to the local media detailing your activity and mentioning the grant

Provide Community Bank with high resolution digital images from your event for use in any of its advertising, promotional or other material, including social media

Place permanent signage featuring Community Bank logo at your organisation

Authorise the Community Bank to promote this grant within internal and external marketing, including social media

NB: any press release using the Community Bank logo would require the Board approval.

## Certification and feedback

\* indicates a required field

This section must be completed by an appropriately authorised person on behalf of the applicant organisation (may be different to the contact person listed earlier in this application form).

**I certify that to the best of my knowledge the statements made within this application are true and correct, and I understand that if this sponsorship is approved, I/we will be required to accept the terms and conditions in the sponsorship agreement.**

### **Certification \***

I agree

## Applicant feedback

You are nearing the end of the application process. Before you review your application and click the SUBMIT button please take a few moments to provide some feedback.

### **Please indicate how you found the online application process? \***

Easy

Neutral

Difficult

### **How many minutes in total did it take you to complete this application? \***

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**Please provide us with your suggestions for any improvements to the application process/form that you think we need to consider? \***